

July 5, 2023 Minutes

The monthly Meeting of the Philmont Public Library (Library) Board of Trustees was called to order at **6:04** PM by President Peter Johnson. Also present were Vice President Faith Benson, Chief Financial Officer Dave Bolevice, Member Michael Wedd, Member Suzi Miranda, Director Tobi Farley, and Village Liaison representative Jason Detzel.

Secretary Gardner was not present and Miranda took on the role to take meeting minutes.

Visitors in Attendance: None

Public Comment: None

Agenda: A **MOTION** to adopt the meeting's agenda was made by Benson, seconded by Wedd, and unanimously accepted.

Minutes: A **MOTION** to approve the June Minutes as amended was made by Wedd, seconded by Bolevice, and unanimously approved.

Previous Action List

Director's Report (Farley): Discussions included:

1. "Transparent language," new database for the Library paid for by Columbia County Library funds
2. Library volunteers needed at Columbia County Fair on Wednesday, August 30th
3. Community Day:
 - Repair Cafe
 - Display of historical Philmont historical pictures and memorabilia by Shawn Jennings.
 - Interactive Sidewalk created by Free Columbia volunteers and local children
4. July Programs:
 - Senior lunch and games on Wednesdays at 11:30 in collaboration with the TRIPP Nutrition Center and the Columbia County Office of the Aging who provided Meals on Wheels lunches.
 - Summer Reading in the Gardens on Thursdays at 1:00
 - Family movies on Fridays at 2:30
 - Pollinator and Bioblitz at the Claverack Town Park on Thursday, July 13th and Tuesday, July 18th
5. Grants and Donations:
 - Children's Foundation of Columbia County, \$2,000.00
 - Sally Rappaport, \$220.00

President's Report (Johnson): Research into qualifications for assistance for low income families in Philmont.

Old Business:

- Wedd's continued work on SLACK (Searchable Log of All Communications and Knowledge): If we use 501(c)(3) then we would be able to use it for free but on the proplan.

New Business:

- After discussion, Johnson's **MOTION** to nominate Barry Marshall as a BOT member was seconded by Benson and passed unanimously.
- Discussion: As a department of the Village that is used by all members of its diverse community, the Library has a unique opportunity to address the needs of people of all socioeconomic strata, including low and modern income (LMI) and below area median income (AMI) families, and is looking for new ways to support Village planning.

Financial Officer's Report (Bolevic):

- Library Account Balance
- Creation of a Library file in Adobe.

Village Liaison Report (Detzel):

- Design elements from Anya Bonano for new flowerbeds.

Committee Reports:

1. **Arts Advisory Committee Report (Miranda):**
 - Current exhibit of paintings by Maria Crespo to be followed by paintings by Nat Drake.
2. **Policy Advisory Committee Report (Benson) :** Revisions to the Library's By-Laws were discussed, including the revision of the order of monthly agendas. A **MOTION** to make changes in amendments to the bylaws was made by Bolevic, seconded by Wedd and unanimously approved.
3. **Planning Advisory Committee (Benson):** Discussion during July 7th meeting:
 - Work on the Library's DOD (Department of Library Development) grant for State aid for library construction programs.
 - Discussion of Laberge Group Architect Jim Clarke's "Priorities 1 and 2" for necessary repairs.

Correspondence: None

Announcements: The next Philmont Public Library Board meeting will be held August 2, 2023, at 6:00 PM in the Philmont Public Library.

ACTION ITEMS:

- **Farley:** Finish letters to Towns of Ghent and Claverack for additional increase in financial support.
- **Gardner:** Write a thank you note to Children's Foundation and Sally Rappaport. Brief Laberge Group Architect Clarke on Planning Committee's progress.
- **Wedd:** Continue to work on Slack. Create a document for all BOT members to fill out to brainstorm how to be of greater service for community planning for the Village.
- **Miranda:** Set monthly Arts Committee meeting.
- **Johnson:** Contact Marshal to let him know that he has been nominated for the Board of Trustees.
- **Bolevic:** Get estimates for renovations based on the original scope of the grant.
- **Benson:** Update the Library's Policies and By-Laws. Set a Policy Committee meeting date.
- **Everyone:** Respond to Wedd's questionnaire.

Adjournment: Johnson made a MOTION to adjourn at 8:12, seconded by Miranda and unanimously approved.

Respectfully submitted,
Suzi Miranda