

Philmont Public Library
101 Main Street
Philmont, NY 12565

June 1, 2022

The Annual Meeting of the Philmont Public Library Board of Trustees was called to order at 7:02 PM by President Faith Benson. Also present were Vice President Barbara Sagal, Chief Financial Officer Dave Bolevice, Secretary Mindy Gardner, Member Nat Drake, and Director Tobi Farley.

Visitors in Attendance: Peter Johnson

Public Comment: Johnson remarked that he appreciated the opportunity to be present. He is interested in the relationship between the library and the larger community, and what role the Friends of the Philmont Public Library (FOPPL) can or should have.

Minutes: A **MOTION** to accept the April 2022 minutes with no change was made by Drake, seconded by Sagal, and unanimously approved.

Correspondence (Gardner):

None

Annual Business (Benson):

The election of officers for the 2022-2023 cycle was held. A **MOTION** to accept a slate of all officers at their current positions was made by Drake, seconded by Sagal, and unanimously approved.

A **MOTION** to maintain the Register-Star as the publication of record was made by Benson, seconded by Sagal, and unanimously approved.

A **MOTION** to change the number of trustees on the Philmont Library Board from 6 to 7 was made by Benson, seconded by Bolevice, and unanimously approved.

The three standing committees (Advisory Arts Committee, Advisory Policy Committee, Advisory Building Committee) and their Chairpersons (Drake, Benson, Bolevice) remain the same as last year. The recently formed Advisory Building Planning Sub-Committee (aka Advisory Planning Committee) will be chaired by Gardner.

The Board discussed whether Juneteenth should be an official Library holiday. A decision to keep the Library open this Juneteenth (observed June 20th, 2022) was reached.

President's Report (Benson):

Benson reported that she attended a meeting of the Philmont Diversity Group, led by Roxanne Wilkins.

The changes to Library By-laws that were approved in April are complete.

A **MOTION** to change the Policies to match the approved language for the By-laws was made by Gardner, seconded by Sagal, and unanimously approved.

A **MOTION** to add the Action List and Future Meeting Dates to the official Order of Business was made by Sagal, seconded by Bolevice, and unanimously approved.

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Financial Report (Bolevic):

Bolevic presented the financial report.

Farley pointed out that our fiscal year runs June to May. The Hudson River Bank and Trust annual \$10,000 gift is usually received in April or May. We just received it at the end of this week, so it will not hit the 2021-2022 fiscal year budget. Materially it is not an issue, as the Didi Barrett grant of the extra \$10,000 makes it a wash, and staff salaries are lower than expected, but it skews the numbers a bit.

Village Liaison Report (Detzel):

Detzel praised Farley for securing the summer field trip grant, and reported that he used the tool library.

Detzel has taken over securing an Engineering Report from the Mayor, and promised action on the task within the month. The best scenario is that we get a report in the next two months.

Library Director's Report (Farley):

Farley discussed:

- Desired changes to the teen room
- Need to prep and paint ourselves as we wait for carpet installation
- The popular Seed and Tool Libraries
- The planned field trips for the summer include the Norwalk Aquarium, the Hudson-Athens Lighthouse, the USS Slaytor in Albany, and a Mad Science camp at the the Claverack Park. Dates to come. Detzel to help with the flyers.
- There will be an organized trip to Zoom Flume which parents will need to pay for.
- The County Association of Libraries received a grant to cover the cost of applying for 501c(3) status. We could potentially use this association to raise funds.
- The need for volunteers to work the County Fair: August 31st, 10:30-4:30 pm

Advisory Art Committee Report (Drake):

Concerts still need to be scheduled for the grant funds from Greene County Council on the Arts.

Drake is looking into bookended concerts to open and close the series in the pavilion, a poetry event run by Victoria Brill, and a painting event that is a workshop with Marion Vinot. Dates to be determined.

Advisory Policy Committee Report (Benson):

A **MOTION** to delete all of the COVID pandemic policies, including Appendix H, and in their place insert the following two paragraphs into the Library's "Emergencies" policy along with "Bomb Threats", "Fire", "Health", and "Incident Response" was made by Gardner, seconded by Bolevic, and unanimously approved:

"During any period of time in which New York State is widely affected by a communicable disease that is recognized and/or designated by the national Center for Disease Control (CDC) to be a pandemic, the Philmont Public Library (Library) shall operate within the changing guidelines advised by the CDC and/or

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New York State. The Library's primary goal is to preserve the protection of our patrons, staff, and all members of the community. Adoption of specific pandemic policies shall be the responsibility of the Library Board of Trustees.

Before and during the implementation of any protective policies established by the Board, the degree to which normal Library activities are judged safe to be maintained shall be at the discretion of the Director, subject to review by the Board of Trustees."

Advisory Planning Committee (Gardner):

The Board agreed that a phone survey would be a good idea to get the pulse of the community.

Detzel will get the voter rolls. We will call from Village Hall.

(Detzel left the meeting.)

Old Business

The neighbor behind the pavilion has asked that we repair the pavilion and fence off the property so there aren't multiple egress access points. Benson to contact Detzel to get the property lines identified and look into getting a fence.

Gardner reported that PayPal Giving sent a check for FOPPL to the Library address.

New Business

Trish Pompillo has offered to sponsor a monthly raffle for lunch at McNanns (sandwich and a drink).

Gardner will look into the possibility of setting up Venmo through FOPPL.

A **MOTION** to change the start times of meetings to 6:00 pm on the first Wednesday of every month was made by Benson, seconded by Bolevice, and unanimously approved.

Benson made a **MOTION** to adjourn at 9:07, seconded by Bolevice, and unanimously approved.

The next Philmont Public Library Board meeting will be held July 6, 2022 at 6:00 PM.

ACTION ITEMS

Benson: Make changes to Policies; contact Detzel about property lines and fencing.

Detzel: Get voter rolls; find structural engineer.

Gardner: Contact FOPPL Treasurer about setting up Venmo.