

Philmont Public Library  
101 Main Street  
Philmont, NY 12565

## **October 6, 2021**

The regular October meeting of the Philmont Public Library Board of Trustees was called to order at 7:02 PM by President Faith Benson. Also present were Chief Financial Officer Dave Bolevice, Secretary Mindy Gardner, Director Tobi Farley, and Member Nat Drake.

Public Comment: None

Visitors in Attendance: Mayor Brian Johnson reported that the Village agreed to pay for a propane cast iron boiler and an independent, on-demand hot water heater. A chase will need to be installed in the teen room, maximum 12" x 12". The 1<sup>st</sup> half payment will be sent to the contractor immediately.

Minutes: A **MOTION** to accept the September 2021 minutes with changes was made by Benson, seconded by Bolevice, and unanimously approved.

Correspondence (Gardner):

Gardner reported that she has sent 5 thank you notes and 1 letter to the Village Board.

President's Report (Benson):

The next Community Conversation will need to be delayed.

Lauren Schneider agreed to display our "Comfort Bag Wishlist" fliers in the Free Store. There is also a folder of the fliers up in the post office, and they seem to be popular.

Financial Report (Bolevice):

Benson asked Bolevice to double-check Library expenditures against the Village abstract. Farley will take a photo or scan the bills/invoices before they go to the Village Clerk, and will send to Bolevice.

Village Liaison Report (Detzel):

None

Library Director's Report (Farley):

- Doug Cropper fixed outlets and covers in pavilion.
- Jason Detzel will be replacing a missing picnic table board.
- We've had a good turnout for the toddler and preschool story times.
- Farley and Benson met with Village insurance agent Rich Nesbitt. We may not provide power tools, and will need to amend our waiver form and add a procedure for maintaining the tools. Village lawyer Rob Fitzsimmons is reviewing the waiver and policy but the tool library is not on hold. An additional \$275 annually for insurance was assessed, which the Library will cover.
- Habitat for Humanity recipients may be helping move and tidy up our tool shed as part of their sweat equity requirements, as no building is happening now. The ReStore is taking two large desks we no longer need and bringing us a smaller table we can use in our new private meeting room. The Board discussed mounting plaques on the tool shed honoring the contributions of Didi Barrett and Habitat for Humanity.

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- We received an in-kind donation of colorful plastic storage items from Romanoff Plastic in Chatham. Gardner to write a thank you note.
- We received \$1100 for summer reading from Didi Barrett (for 2019)
- American Rescue Plan Act (ARPA) - Federal aid to states for schools and libraries for community connectivity under a certain income level. The county libraries asked for money to purchase solar umbrellas or lockers to charge devices.
- The FDR webinar was moved from Oct. 11<sup>th</sup> to Oct. 18<sup>th</sup>.

Policy Committee Report (Benson):

Changes to the General Conduct Policy and Appendix K were discussed. Bolevice made a **MOTION** to approve the amendments to the General Conduct Policy and Appendix K, seconded by Gardner, and unanimously approved.

Art Committee Report (Drake):

Our next event is Marion Vinot's show. She needs to agree on the proposed schedule. Jeff Monkash, a jazz memorabilia collector, has reached out to discuss the possibility of showing his collection at the Library. Drake proposed tying in a jazz ensemble at the pavilion with a show in the cultural center. Drake also proposed an ongoing ensemble series where one group helps plan the next group, and a wintertime student art show with local schools. Victoria Brill has offered to paint the pavilion's ceiling.

Building Committee Report (Bolevice):

None

Old Business

None

New Business

None

A **MOTION** to adjourn was made by Bolevice, seconded by Gardner and unanimously approved at 8:28 PM.

The next Philmont Public Library Board meeting will be held on November 3, 2021 at 7:00 PM, in the Library's Cultural Center.

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**ACTION ITEMS**

**GARDNER** - Write a thank you letter to Romanoff Plastics