

Philmont Public Library
101 Main Street
Philmont, NY 12565

September 1, 2021

The regular September meeting of the Philmont Public Library Board of Trustees was called to order at 7:02 PM by President Faith Benson. Also present were Vice President Barbara Sagal, Chief Financial Officer Dave Bolevice, Secretary Mindy Gardner, Director Tobi Farley, Member Nat Drake, and Village Liaison Representative Jason Detzel.

Public Comment: None

Visitors in Attendance: Yigit Guctas and Danielle McGraff, independent energy engineers under the NYSERDA Green Jobs Green New York program.

Guctas spoke to the Board for approximately 30 minutes about the results of their study of the Library's current energy requirements and recommendations for conservation measures. Included in the study was the building's lighting, envelope, heating/cooling, hot water, and appliances.

- **Lighting Recommendations:** The Library currently has a mixture of LED and compact fluorescent. Recommend all interior and exterior lights be LED. This has the most favorable payback economically.
- **Envelope Recommendations:** The building does not look well insulated. More/better insulation could be added.
- **Hot Water Recommendations:** It would be optimal to have a wall hung, on-demand unit in an above grade closet. This would enable us to run the boiler in the summer only when needed. New piping needed.
- **Heating/Cooling Recommendations:** Our current boiler is a 200,000 BTU oil unit with limited efficiency. A propane boiler would be smaller, more efficient, and cleaner, although more expensive. Better than a boiler, energy-wise, is an air source heat pump but it costs more and we might need to upgrade our electric service to handle it.
- **Appliances Recommendations:** The small refrigerator on the 3rd floor is energy-intensive. Consider replacing with an Energy Star model.

Guctas emphasized that we need to ensure availability of equipment before accepting bids from contractors.

Minutes: A **MOTION** to accept the August 2021 minutes with no change was made by Benson, seconded by Drake, and unanimously approved.

Correspondence (Gardner):

Gardner reported that she has sent a thank you note to PBlnc.

President's Report (Benson):

- Benson reported that she has called Ed Marshall and is awaiting a response.

Financial Report (Bolevice):

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Farley will send the July report to the Board.

Village Liaison Report (Detzel):

Detzel informed the Board that the Village is planning to issue a bond for a new fire truck, so it is an inopportune time to consider a bond for library construction. He also reported that he is personally been researching grant possibilities for the office room addition.

Library Director's Report (Farley):

- New after-school pen pal program is being planned where Philmont kids and adults will be matched with pen pals from other libraries
- State Senator Molinaro has secured a small grant to help supply resources to families with kids with developmental delays.
- We will have a guest reader each month for story hour. The Land Conservancy is scheduled, as is Didi Barrett (tentative).
- We received \$1100 from NY state, money that we were told earlier in the year we may not receive.
- Farley informed the Board of an incident at Roe-Jan Library with a Philmont residents, who was banned from their building for a year.
- Farley's office to become a meeting room/breakroom/private room/conference room. This allows for 2 people at the circulation window.
- Farley asked Detzel to talk to the Village DPW about moving the shed.

Policy Committee Report (Benson):

None

Art Committee Report (Drake):

We will be hosting a group art show commemorating an Ockawamick School art teacher from September 7th-27th. Drake will make a flyer for Farley. Marion Vinot will hang her show the 1st or 2nd week of October. Drake will schedule a meeting with her and Farley. Drake updated the Board on grants he is pursuing before leaving the meeting early.

Building Committee Report (Bolevic):

Bolevic reminded the Board that Mayor Johnson felt that a propane boiler was the best solution for the building. However, Bolevice to research air source heat pump contractors after Labor Day.

Old Business

A **MOTION** to nominate Nat Drake for another 5 year term as Philmont Village Library Board of Trustee Member was made by Bolevice, seconded by Sagal, and unanimously approved.

New Business

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The Board discussed hiring two new substitute employees, Genevieve Goethe and AJ Taysom. Gardner to submit a letter of our intentions to the Philmont Village Board.

A **MOTION** to adjourn was made by Bolevice, seconded by Gardner and unanimously approved at 8:31 PM.

The next Philmont Public Library Board meeting will be held on October 6, 2021 at 7:00 PM.

ACTION ITEMS

GARDNER - Write a letter re: hiring substitutes to the Village Board

DRAKE: Create a flyer for the Ockawamick art show; Set up meeting with Marion Vinot

DETZEL: Speak to Village DPW re: moving shed.

BOLEVICE: Contact air pump contractors