

Philmont Public Library
101 Main Street
Philmont, NY 12565

July 1, 2020

The regular June meeting of the Philmont Public Library Board of Trustees, held via Zoom teleconference (meeting ID # 982 6422 5933, transcribed) was called to order at 7:05 PM by President Faith Benson. Also present were Vice President Dave Bolevice, Finance Officer Rain Whittaker, Secretary Mindy Gardner, Director Tobi Farley, and Member Nat Drake.

Visitors in Attendance: None

Public Comment: None

Minutes: A **MOTION** to accept the June 2020 minutes as submitted was made by Bolevice, seconded by Drake, and unanimously approved.

Correspondence (Gardner):

Three thank you notes have been mailed: Joan and George Simard (\$100), Herrington's (compost buckets), Bank of GC (\$750 for children's programming)

President's Report (Benson):

Farley and Benson attended the MHLS Construction Grant Technical Assistance Workshop on June 18th

Financial Report (Whittaker):

For the third month in a row, Whittaker was unable to report the library's present financial status because the village was unable to provide the numbers. The latest status is that the office is just finishing up the March numbers. It will be a while before we have anything.

Village Liaison Report (Sagal):

None

Library Director's Report (Farley):

1. Sally let us know that we are not going to be able to compost at the co-op. The village inspector will not permit more than what is generated on-site by the co-op, due to worries about odor and vermin. We can participate in the community garden, or perhaps partner with Farm On! when they start their community garden, and collect the seeds from their garden in the fall.
2. Has everyone gotten the email blasts about the summer program? (Bolevice may not have gotten it.) What wasn't in the blast is the Friday morning coordinated program with Claverack and Hudson because it is not 100% firmed up yet. Look for an announcement in a future blast.
3. Left out of the submitted report is a grant I am preparing asking for 5 chromebooks and hotspots. Linking it with Columbia Greene adult literacy program so people looking for jobs, etc. can take the workshop at home and use the technology to follow up on what they learn.

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3. I have spent time with the new village accountant sorting out the library payroll and other issues. We still have not been able to come to consensus on the FEIN issue for the construction grant.

Policy Committee Report:

There was no Policy Committee meeting this month.

Old Business

Construction Grant:

Bolevic reported that the engineering report for the basement work should arrive by the end of the week. He will make an appointment with the village building inspector once the report is in hand.

Farley reported that the accountant said we need to make a formal request from the village board for the grant match money.

Bolevic received 3 documents from Sally Baker with village demographic info. He will send to Tobi and Mindy.

Benson and Gardner will send contact information for contractors they recommend to Bolevic.

Art Committee:

Drake and Victor Milin met last week to discuss plans for the community space. Both visited the proposed exhibition space where they were joined by Farley. All agreed to keep Benson informed as much as possible.

Drake emphasized that the “who” of the first show is not as important as it be a close focus on one or two people. We want to distinguish Philmont. We will set a criteria for the show and ask for submissions.

Farley recommended that the art committee have its own website/blog to aid in that effort.

New Business

There was a general discussion about requests to use the library grounds for groups, and the mistaken belief in the community that the library is at the same re-opening stage as the county (stage 3.) The library is only at stage 2. At the moment, organized events are not allowed.

Benson reminded the board members that there is a new village rule around groups and some individuals needing to prove that they are covered by their own liability policy just in case something happens.

Farley will check what the coverage limits are with the village attorney. Benson will ensure that the insurance waiver requirement is in the policies.

All trustees agreed to not permit storage of personal or group equipment on the library premises, and re-affirmed that all requests to use the library facilities must route through Farley.

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Drake made a **MOTION** that all officers remain in their offices for the coming fiscal year, seconded by Whittaker.

Bolevic made a **MOTION** that the Register-Star be our official newspaper. Seconded by Benson.

Benson made a **MOTION** that the Bank of Greene County be our official bank, seconded by Bolevice.

Gardner will ask Mike or Nancy from McNan's Variety Foods to consider serving on the Library Board of Trustees.

Bolevic made a **MOTION** to have seven trustees on the library board, seconded by Whittaker.

Standing committees

Policy Committee: Members to be Whittaker, Farley, with Benson as chairperson.

Ad Hoc committees

Arts Committee: Members to be Farley, Victor Milin, Benson, with Drake as chairperson.

Building Committee: Members to be Farley, Gardner, Drake, Benson, with Bolevice as chairperson.

A **MOTION** to skip the regular monthly meeting in August was made by Whittaker, seconded by Bolevice, and unanimously approved.

The next library board meeting will be held on September 2, 2020 at 7 PM

Bolevic made a **MOTION** to adjourn at 8:32 PM, seconded by Whittaker.

ACTION ITEMS

Benson - Will send contact information for recommended contractors to Bolevice; Will ensure that the insurance waiver requirement is in the policies.

Bolevic - Will send village demographic info to Farley and Gardner.

Drake - NONE

Farley - Will confirm insurance coverage limits with the village attorney.

Gardner - Will send contact information for recommended contractors to Bolevice; Will ask Mike or Nancy from McNan's Variety Foods to consider serving on the Library Board of Trustees.

Sagal - NONE

Whittaker - NONE
