

Philmont Public Library
101 Main Street
Philmont, NY 12565

March 6, 2019

The regular March meeting of the Philmont Public Library Board of Trustees was called to order at 7:00 PM by President Nathaniel Drake. Also present were Vice President Dave Bolevice, Secretary Faith Benson, Treasurer Jason Kenny, Daniel Starr, Director Tobi Farley, Village Liaison Representative Barbara Sagal, and visitor Ron Toelke of Toelke Associates.

Visitors in Attendance: Toelke discussed the process of creating a logo for the Philmont Public Library.

Minutes: A MOTION to accept the February 2019 minutes was made by Starr, seconded by Bolevice, and unanimously approved.

Correspondence was presented by Benson and discussed.

President's Report: None

The Treasurer's Report was presented by Kenny. The Library's Operating Fund currently totals \$41,873.57. Discussion included grant money received and the fact that our expenditures are currently in line with being $\frac{3}{4}$ of the way through the fiscal year.

Village Liaison Report: Sagal discussed the Village budget.

The Director's Report was presented by Farley. Topics discussed included:

- 1) The installation of signs prohibiting smoking on Library property, to be provided by Tobacco Free Action of Columbia and Greene Counties and to be placed near the entrances to the building, the pavilion, and elsewhere
- 2) Replacement of the window in the teen room
- 3) Farley's and Kenny's discussion of NYS library funding with State Assemblyperson Didi Barrett at her "Diner Stop" in Hudson
- 4) "Meet the Candidate" night, to be held in the Cultural Center at 7:00 PM on Thursday, March 7
- 5) Partnering with Claverack Library in the formation of a "Battle of the Books" teenaged team, which will prepare for the "battle" in Aug. at Columbia Greene

- 6) The Community Read program with Taconic Hills Central School in which the Library will partner with the Claverack and Roe Jan Libraries to provide events coordinated with the community-wide reading program
- 7) The Library's Annual Report: A MOTION was made by Starr, seconded by Bolevice, and unanimously approved that the Board approve the 2018 Annual Report for Public and Association Libraries as submitted to the State of New York.
- 8) Trustee workshops presented by the MHLS this spring
- 9) A \$7500 grant received from the Hudson River Bank and Trust Foundation

Committee Reports: None

Old Business:

- 1) Hiring Patricia West as the Library's Provisional Assistant Director, to begin work on March 14, 2019
- 2) Initial stages of the establishment of a Repair Café at the Library

New Business:

- 1) Appointment of a new trustee: A MOTION nominating Rain Whittaker to be a member of the Board of Trustees of the Philmont Public Library was made by Benson, seconded by Drake, and unanimously approved.
- 2) An announcement by Starr that he will be resigning, with regret, from the Library Board, effective immediately
- 3) Investigation into sending out a Library newsletter
- 4) Contributions from the Friends
- 5) Creating a procedure for welcoming people new to Philmont

Action List:

- 1) All: Prepare a Needs Assessment of desired changes to the Library in preparation for creating a Request for Proposal.
- 2) All: Sign up for a workshop in the MHLS Trustee Education Series by visiting <http://calendar.midhudson.org>.
- 3) All: Review logo designs emailed by Toelke.
- 4) Drake: Discuss procedures for Library committee meetings with Village Attorney Rob Fitzsimmons.
- 5) Drake: Investigate the presentation of a series of classic children's movies.
- 6) Benson: Inform the Village of the Board's hiring of Patricia West as Provisional Assistant Director.
- 7) Benson: Inform the Village of Starr's resignation.
- 8) Benson: Correspondence

A MOTION to adjourn was made by Starr, seconded by Kenny, and unanimously approved at 8:28 PM.

The next Library Board meeting will be held at 7:00 on Wednesday, April 3, 2019.

Respectfully submitted,

Faith Benson, Secretary