

Philmont Public Library

101 Main Street
Philmont, NY 12565

January 2, 2020

The regular January meeting of the Philmont Public Library Board of Trustees was called to order at 7:02 PM by President Faith Benson. Also present were Vice President Dave Bolevice, Secretary Rain Whittaker, Treasurer Jason Kenny, Director Tobi Farley, and Villiage Liaison Representative Barbara Sagal.

Visitors in Attendance: Linda Gatter and Mindy Gardner

Public Comment: Gatter made suggestions regarding the proposed library addition, including what steps are needed to begin the preliminary work for the NYS grant.

Minutes: A MOTION to accept the December 2019 minutes was made by Benson, seconded by Kenny, and unanimously approved.

Correspondence: The Register Star and Columbia Paper were contacted and notified of ongoing board and policy meetings. Thank you letters were written.

President's Report: was presented by Benson.

1. Communication with Village Office: clarification of the different responsibilities of the Village Treasurer and the Library Finance Officer.
2. Articles in the Columbia Paper and Register Star.
3. Discussed progress on the formation of the Renovation Committee (members now include Tim Smith and Damian Whittaker).
4. Meeting with Mayor Speed to establish procedures to the Library's notification of the results of police involvement concerning events at the Library.
5. Approval of bylaws needed: changing the title of "Treasurer" to "Finance Officer". Bolevice made a MOTION to accept the change to the bylaws and policies to reflect the change from "Treasurer" to "Finance Officer", seconded by Whittaker and unanimously approved.
6. Upcoming meeting of the CCP (Coalition of Community Partners) on Jan. 28th.
7. Reaching out to the Co-op for possible collaboration of their cooking courses for local teens and their families.

Treasurer's Report: The library's operating funds currently totals
Checking: \$39,992.04, Savings: \$5,903.37, Reserve - capital project: \$13,211.00
For a grand total of \$59,106.41

Village Liason Report: Sagal reported that Teresa Tutt is the new Village Clerk, joining Chrissy Speed.

Library Director's Report:

1. Building and Grounds: Thanks to Patrick Farley for replacing 2 ballasts in the lights.
2. Christmas Ornament Workshop was a success with over 55 people attending both the children's and adult workshops.
3. The Philmont Memory Project for 2019 is complete. We had nearly 20 stories published in Vol. 1 which is available at the library to borrow or purchase. We are starting to collect memories for Vol. 2 in 2020.
4. 30 people were in attendance for the movie Abominable, with sandwiches from McNan's (sponsored by The Friends of the Library).
5. The Columbia Land Conservancy will be presenting an afterschool program on Mondays from 3:30-5:00PM beginning on Jan. 13th. The Rotary Club is sponsoring the snacks for this program.
6. The Fine Free announcement was made in the papers, online and on the library website. We have been receiving many positive comments.
7. Soup Sales begin this month on Wednesdays from 4-5:30 PM
8. You can now apply for a library card online.

Grants/State/County Aid Funding:

\$1,500 Town of Ghent - annual support

Committee Reports: None

Old Business:

1. Benson presented the change to the General Conduct Policy. Whittaker made a MOTION to accept the change to the General Conduct Policy, seconded by Bolevice and unanimously approved.
2. Benson made a MOTION to nominate Mindy Gardner as a board member, seconded by Bolevice and unanimously approved.

New Business:

1. Budget: Farley and Kenny to sit down and discuss budget on Jan. 24th

Building construction meeting scheduled for Wed. Jan. 15th at 6:30, in place of policy committee meeting.

A **MOTION** to adjourn was made by Bolevice, seconded by Kenny, and unanimously approved at 8:46 PM

The next library board meeting will be held at 7:00 PM on Wednesday Feb. 5th , 2020.

Respectfully submitted,

Rain Whittaker, Secretary

