

Philmont Public Library
101 Main Street
Philmont, NY 12565

April 3, 2019

The regular April meeting of the Philmont Public Library Board of Trustees was called to order at 7:00 PM by President Nathaniel Drake. Also present were Vice President Dave Bolevice, Secretary Faith Benson, Treasurer Jason Kenny, Director Tobi Farley, Village Liaison Representative Barbara Sagal, and visitor Debra Gitterman.

Visitors in Attendance: Gitterman discussed ways in which the Library could help the community, such as establishing a “tool library” and setting up a free “pantry box” (an idea of the Girl Scouts) where people could donate and take nonperishable food.

Minutes: A MOTION to accept the March 2019 minutes was made by Drake, seconded by Kenny, and unanimously approved.

Correspondence was discussed by Benson.

The President’s Report: Drake discussed Farley’s January 2019 explanation of the difference in licensing costs between showing inside vs. outside movies, which are licensed by different corporations.

The Treasurer’s Report was presented by Kenny. The Library’s Operating Fund currently totals \$54,175.05. Discussion included the fact that the Library is on target with its projected receipts and expenditures.

Village Liaison Report: Sagal announced the amount of money that has been allotted to the Library in the Village’s 2019-2020 budget.

The Director’s Report was presented by Farley. Topics discussed included:

- 1) April school break programs:
 - a. A craft workshop making egg-shaped paper seed bombs and paper baskets at 1:30 on Fri., April 19
 - b. Lunch and a movie, “Mary Poppins”, at 12:30 on Wed., April 24
 - c. “Assemblage,” a workshop for youth in grades 6 through 12, in which common household items will be used to create 3-D memory and poetry sculptures as well as other art, to be presented by the Art School of Columbia County at 1:30 on Fri., April 26

- 2) Partnering with the Hudson City School District to become a Summer Food Site where free lunches will be provided for anyone aged 18 and under at least twice a week, the timing to be coordinated with the Library's Summer Reading Program
- 3) Signs now installed near the Library's entrances, the pavilion, and the benches prohibiting smoking on Library property, provided by Tobacco Free Action of Columbia and Greene Counties under the direction of Lisa Hines
- 4) New bookshelves in the Children's Room built by Bolevice
- 5) Progress with the Repair Café with the goal of finding volunteers to provide expertise in specific areas of repair in July 2019, to be followed by additional cafés to be held in the fall of 2019 and the spring of 2020
- 6) A baby grand piano to be donated to the Library for the Cultural Center by Virginia Ambrose
- 7) The rising cost of interlibrary loans through the MHLS, projected to take effect in January 2020
- 8) The Library's Spring Clean-up Day on May 18: Gitterman will pursue getting volunteers from Philmont Community Action Neighbors (P-CAN) to help.
- 9) A drop in general circulation, but the doubling of eBook use, a pattern which is similar to that of other MHLS libraries of comparable size
- 10) The 5K "Book-It" run/walk on May 5 to benefit the Claverack and Philmont Libraries
- 11) Progress on the electric car charging station which is being installed in the parking lot behind the Library
- 12) Grants received from the Town of Claverack and the Stewart's Holiday Match Program

Committee Reports: None

Old Business:

- 1) Discussion of preliminary logo designs created by graphic artist Ron Toelke for the trustees' use in evaluating various elements of design and narrowing the focus of their eventual choice
- 2) A MOTION was made by Benson, seconded by Bolevice, and unanimously approved that Rain Whittaker be appointed to the Philmont Public Library Board, effective immediately, to fill the position vacated by Daniel Starr in March 2019.
- 3) Attendance of all Trustees at one or more of the Mid-Hudson Trustee Education Series workshops to be held in different libraries in the MHLS during April and May
- 4) Planning a new committee to facilitate communication with the Friends of Philmont Public Library
- 5) Discussion of preliminary Exploratory Phase meetings with architects who have had experience with Library renovations
- 6) Films that will coordinate with the Library's Summer Reading Program, commemorating the fiftieth anniversary of the moon landing

- 7) A suggestion by Drake to investigate hiring a curator to create an additional series of films to be shown during the summer

New Business:

- 1) A MOTION was made by Bolevice, seconded by Drake, and unanimously approved nominating Debra Gitterman to join the Board of Trustees of the Philmont Public Library, to be confirmed by majority vote in the May meeting.
- 2) Library work needed:
 - a. Repair of the entire flat section of the roof
 - b. New carpet in the teen and the nonfiction rooms
 - c. Resealing and rebuffering of the floor in the Cultural Center

Action List:

- 1) All: Prepare a Needs Assessment of desired renovations to the Library.
- 2) All: Sign up for one or more workshops in the MHLS Trustee Education Series by visiting <http://calendar.midhudson.org>.
- 3) All: Prepare suggestions for a Wish List to be presented to the Friends.
- 4) Drake: Discuss with Village Attorney Rob Fitzsimmons procedures necessary before and during Library committee meetings.
- 5) Drake: Contact prospective Board members.
- 6) Benson: Inform the Village of the Board's appointment of Rain Whittaker to the Philmont Public Library Board of Trustees, effective immediately.
- 7) Benson: Convey to Toelke the preferences of the trustees concerning the various logo designs he presented for initial consideration.
- 8) Benson: Other correspondence

A MOTION to adjourn was made by Drake, seconded by Bolevice, and unanimously approved at 8:56 PM.

The next Library Board meeting will be held at 7:00 on Wednesday, May 1, 2019.

Respectfully submitted,

Faith Benson, Secretary