

Philmont Public Library
101 Main Street
Philmont, NY 12565

May 2, 2018

The regular May meeting of the Philmont Library Board of Trustees was called to order at 7:05 PM by President Nathaniel Drake. Also present were Vice President Dave Bolevice, Secretary Faith Benson, Treasurer Jason Kenny, Daniel Starr, Director Tobi Farley, and visitor Sharon Davis.

Visitors in Attendance: Sharon Davis, a Columbia County representative of the Mid-Hudson Library System (MHLS) and a member of the New York State Library System's Incentives Committee, whose contributions included:

- 1) Recognition of the Library's record of having been designated a Five-Star Library for 5 years, with the note that only 5 of the 66 libraries in the MHLS were awarded from 1 to 5 stars in 2017
- 2) MHLS workshops on grant applications offered to library directors

A MOTION to accept the April 2018 minutes was made by Bolevice, seconded by Drake, and unanimously approved.

Correspondence was presented by Benson and discussed.

The Treasurer's Report was presented by Kenny. The Library's Operating Fund currently totals \$30,734.95. Discussion included:

- 1) Possible investment strategies to be investigated by Kenny
- 2) Receipt of the semi-annual monetary support from the Town of Claverack

The Director's Report was presented by Farley. Topics discussed included:

- 1) Building repairs needed
- 2) Inappropriate, disruptive behavior by unsupervised youth on Library grounds: Farley will pursue this with the Philmont Chief of Police.
- 3) The Summer Reading Program, to be led by Hudson teacher Alicia McCagg
- 4) Annual purchase of a program by Library Aware that Farley uses to create Library fliers
- 5) The Columbia County Library Association's museum pass reservation system
- 6) Circulation: checkouts, check-ins, renewals, and OverDrive (e-books and e-audio books)
- 7) A Petty Cash balance of \$48.79

Old Business:

- 1) Plans for “Book It!”, the 5K run/walk race on June 10 to support the Philmont Public and the Claverack Free Libraries
- 2) Revisions to the Library’s Charter having been sent to NYS through the MHLS
- 3) The Memorandum of Understanding between the Library and the Friends of the Library
- 4) The Library’s By-laws: A MOTION was made by Bolevice, seconded by Starr, and unanimously approved that the Board approve the Philmont Public Library By-laws as discussed and revised during the May 2, 2018, meeting.
- 5) Revisions and additions to Library policies: Drake appointed an ad-hoc Policy Committee made up of Drake, Farley, and Benson.

A MOTION to adjourn was made by Starr, seconded by Bolevice, and unanimously approved at 8:45 PM.

The next meeting of the Library Board will be held at 7:00 on Wednesday, June 6, 2018.

Respectfully submitted,

Faith Benson, Secretary